



Create A Team and Purchase Pre-Paid Registrations

How to create a team and purchase registrations in bulk

From the Registration link ([Surf City Marathon Registration](#)), register yourself as either a:

- **Non-Participating Captain:** This allows you to create a team and pre-purchase registrations if you are **not** running in the event.

2019 Surf City Marathon and Half Marathon

Marathon

Individual Marathon Registration	\$135.00	- 0 +
First-Class Marathon VIP Race Experience! <small>Choice of express packet pick-up at expo or race morning. VIP gift, event weekend VIP lounge access with private restrooms, refreshments, private gear check, post-race massage, and additional perks to be announced soon!</small>	\$375.00	- 0 +
Non-participating team captain	\$0.00	- 0 +

Half Marathon

Individual Half Marathon Registration	\$125.00	- 0 +
First-Class Half Marathon VIP Race Experience!	\$375.00	- 0 +



- **A Participant:** If you are participating (yay!), select the distance you will be running.

2019 Surf City Marathon and Half Marathon

Marathon

Individual Marathon Registration	\$135.00	- 1 +
First-Class Marathon VIP Race Experience! <small>Choice of express packet pick-up at expo or race morning, VIP gift, event weekend VIP lounge access with private restrooms, refreshments, private gear check, post-race massage, and additional perks to be announced soon!</small>	\$375.00	- 0 +
Non-participating team captain	\$0.00	- 0 +

Half Marathon

Individual Half Marathon Registration	\$125.00	- 0 +
First-Class Half Marathon VIP Race Experience!	\$375.00	- 0 +

Note: This is not where you add all the team members that you wish to purchase, this initial selection is only for you. Please only select (1) Non-Participating Team Captain **OR** (1) Event Race Type



- Complete the registration form.
- Under Team Information, please select "Create a Team"
 - ✓ Enter your Team name
 - ✓ Select, "private team" and require a password
 - ✓ Enter a Team password (this will be used for your team members as well)
 - ✓ Under Prepay for team members, please select "Yes"
 - ✓ Enter the number of slots you would like to purchase for each category

TEAM INFO

Do you want to join or create a team?

No

Join a team

Create a team

Create team

Team members register themselves. As the team captain, you can use the team captain center to manage and invite team members.

* Team name

is this a private team? No - anyone can join

Yes - require a password

* Team password

* Prepay for team members No

Yes

Category	Price	Additional team members	Cost of team	
Marathon - Individual Marathon Registration	\$135.00	<input type="text" value="2"/>	\$270.00	INVITE NOW
Marathon - First-Class Marathon VIP Race Experience!	\$375.00	<input type="text" value="0"/>	\$0.00	INVITE NOW
Half Marathon - Individual Half Marathon Registration	\$125.00	<input type="text" value="8"/>	\$1,000.00	INVITE NOW
Half Marathon - First-Class Half Marathon VIP Race Experience!	\$375.00	<input type="text" value="0"/>	\$0.00	INVITE NOW
5K - Individual 5K Registration	\$30.00	<input type="text" value="0"/>	\$0.00	INVITE NOW
			TOTAL	\$1,270.00



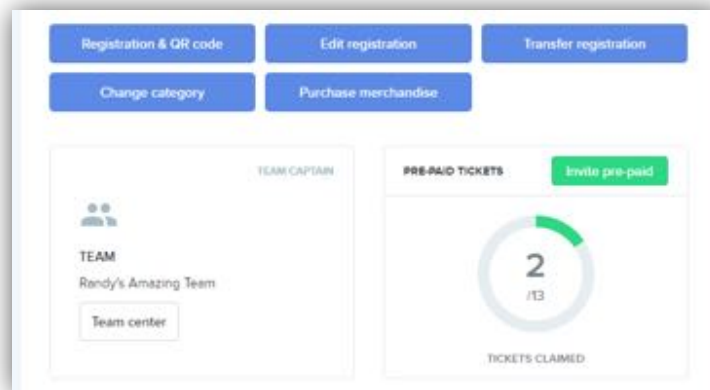
- ✓ Continue completing the registration form, review cart and checkout
- ✓ Enter credit card information on Check-out page

Not Pre-Paying for Team Registrations?

If you are not pre-paying for team registrations and the members of your team will pay their own registration fees – select ‘no’ for the option of ‘pre-paying for team members? A password is not required.

How to Invite Runners to Your Team:

After registering, visit <http://MyEvents.Active.com/MotivSportsUS>, Locate your event registration and click “Team Center” button



Use the green Invite Pre-Paid button to send invitations to your team members. Enter the email addresses of each runner and they will be sent a personalized invitation to claim a pre-paid entry. You must select which race distance they are participating in. This invitation will allow your runner to register at **no cost** while claiming one of your pre-paid slots.



Invite pre-paid [X]

Separate the email addresses by comma or semicolon.

Select which category to invite team members to [v]

Invitation to Join {First name} {Last name}'s Team - {Team name}

Dear friend:

I've created a team called {Team name}, and registration is now open. Use the link below to complete your pre-paid registration and join my team.

Looking forward to having you join us!

The following will be appended to the bottom of your email:

Click here to register:
[Pre-paid registration URL]

Cancel [Send email]

The Pre-paid ticket center allows you to copy the generic link and disseminate to your team. This link will allow anyone with the link to claim one of your pre-paid slots. Be aware that if the link is shared, they too can claim pre-paid entries – treat this link as cash.

- You will see how many of your entries have been claimed
- Click the link to copy it

PRE-PAID TICKETS [Invite pre-paid]

2 /13

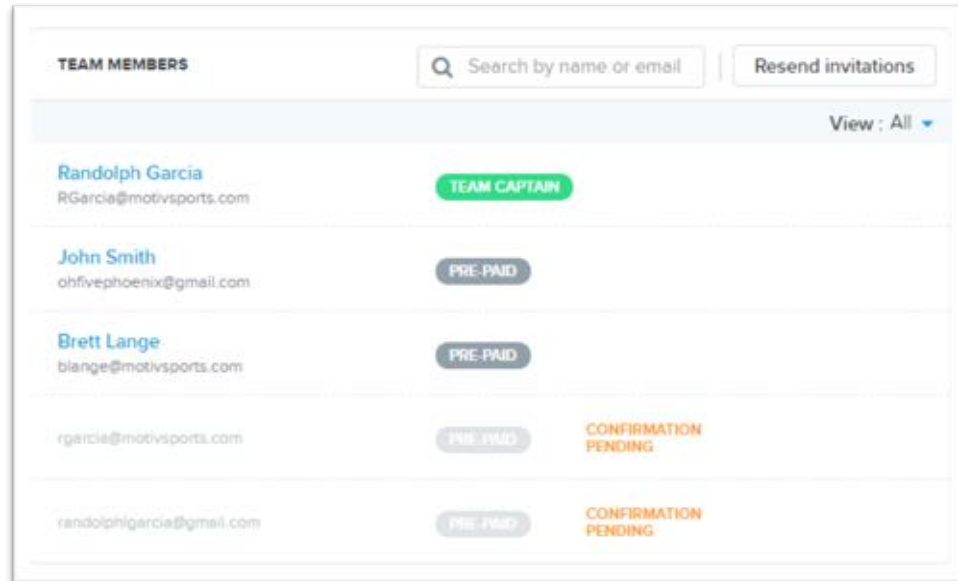
TICKETS CLAIMED

Any person who clicks this link will be able to claim your pre-paid places. Use this link if you want your pre-paid places to be available to anyone.

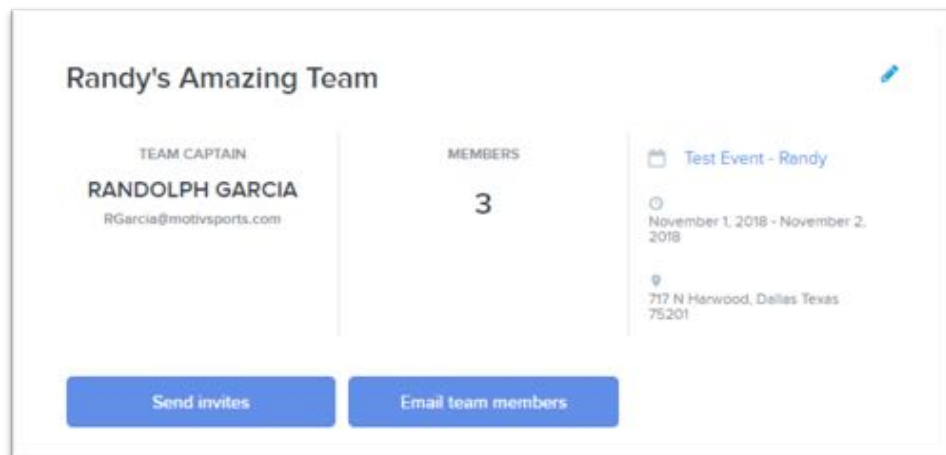
<https://endurancecui.active.com/event-reg/select-race?e=5M35854&pod=44926307&ptr=T-01...>



Use the Team Member view to see who has claimed their entry, whose registration is still pending, or to resend all invitations. You can also resend individual invitations or revoke an invitation.



Use the Team Center to communicate with your team by clicking the blue Email team members button and customizing your email message.



Have someone you want to add to your team, but they've already registered?

Someone who has already registered can join your team by logging into <http://www.MyEvents.Active.com/MotivSportsUS>, finding their Surf City 10 registration and clicking the 'Join Team' button.



Registration & QR code	Edit registration	Transfer registration
Change category	Purchase merchandise	Create team
Join team		